

New Education Society's
Arts, Commerce and Science College, Lanja
Minute of Meeting of Internal Quality Assurance Cell (I.Q.A.C.)

Date: 04/12/2024

Time: 11.30a.m. to 12.30p.m.

Location: Principal's Cabin

Present:

1. Prof. Dr. Sunil M. Chavan.
2. Dr. Kashinath R. Chavan.
3. Shri. Jayawant D. Shetye.
4. Dr. Ranjan S. Khatu.
5. Mr. Ganesh S. Kadu.
6. Dr. Rajiv B. Kamble.
7. Dr. Digvijay V. Lawate.
8. Mr. Rishikesh R. Surve.
9. Dr. Suvarna A. Deuskar.
10. Mr. Samadhan H. Nikalaje.
11. Dr. Mahesh S. Bawadhankar.
12. Dr. Rahul M. Marathe.
13. Dr. Vikrant B. Berde.
14. Mr. Babasaheb T. Shinde.
15. Dr. Rajendra A. Shevde.
16. Mr. Kamalakar M. Sawant.
17. Mr. Kishor G. Mankar.
18. Mr. Vinay Butala

Minutes: The meeting commenced with the Principal addressing the attendees and discussing the following decisions:

Minutes:

1. Data Collection for AQAR:

- All criteria in-charges were requested to collect data from NDD committee.
- They were asked to prepare responses for both qualitative and quantitative metrics of the AQAR.
- The final date for submission of the data is **16th December 2024**.

2. Online Filing of AQAR:

- The online filling process for AQAR will begin on **17th December 2024**.

3. Submission of AQAR for Academic Year 2023-24:

- The AQAR for the academic year **2023-24** is planned to be submitted on or before **24th December 2024**.

4. Academic Audit for the College:

- The academic audit for the academic years **2022-23** and **2023-24** should be completed before **April 2025**.

5. Campus Drive for ICICI Bank:

- A campus drive for **ICICI Bank** will be arranged within the college campus.

6. Approach to Gadre Marine Export Private Limited:

- It was decided to approach **Gadre Marine Export Private Limited** for both conducting a **campus drive** and organizing an **Industry Connect Programme**.

7. The meeting concluded with a vote of thanks.

Sd/-
Dr. K.R. Chavan.
I.Q.A.C. Co-ordinator,
A.C.S. College, Lanja

Sd/-
Prof. Dr. S.M. Chavan
I/C Principal,
A.C.S. College, Lanja

**New Education Society's
Arts, Commerce and Science College, Lanja
Minute of Meeting of Internal Quality Assurance Cell (I.Q.A.C.)**

Date: 12/01/2025

Time: 3p.m. to 5p.m.

Location: Principal's Cabin

Following members of the IQAC were present for the meeting.

1. Prof. Dr. Sunil M. Chavan.
2. Dr. Kashinath R. Chavan.
3. Shri. Jayawant D. Shetye.
4. Mrs. Madhura Milind Lanjekar.
5. Mr. Jaywant Vichare.
6. Mr. Yogesh Sarpotdar
7. Dr. Milind Kirkire.
8. Dr. Ranjan S. Khatu.
9. Mr. Ganesh S. Kadu.
10. Dr. Rajiv B. Kamble.
11. Dr. Digvijay V. Lawate.
12. Mr. Rishikesh R. Surve.
13. Dr. Suvarna A. Deuskar.
14. Mr. Samadhan H. Nikalaje.
15. Dr. Vikrant B. Berde.
16. Dr. Rajendra A. Shevde.
17. Mr. Machhindra L. Kumbhar.
18. Mr. Kamalakar M. Sawant.
19. Mr. Kishor G. Mankar.
20. Mr. Vinay Butala
21. Ms. Devika Khanvilkar.
22. Mr. Harsh Shinde.
23. Mr. Guruprasad Mestri.

Minutes: The meeting commenced with the Principal addressing the attendees and discussing the following decisions:

- A recommendation will be forwarded to the governing body to recruit qualified staff for self-financed courses.
- Head of departments are encouraged to take initiatives to enhance student strength in their respective departments.
- Dr. Lawate is advised to maintain documentary proof of efforts made by the admission committee to improve admissions.
- A plan is outlined to develop two computer labs, each with a minimum of 25 computers, within the next 5 years.
- It is decided to increase the number of active Memorandums of Understanding (MoUs) to strengthen research linkages.
- It is planned to publish one peer-reviewed journal with an ISBN number each year.
- An annual research festival for both students and teachers will be conducted.
- The plan is to develop three well-equipped smart classrooms within the next 5 years.
- Dr. R.B. Kamble is suggested to develop and execute a communication skills course starting from the next academic year.
- A collective appeal is made to all teaching faculty members to publish at least one research paper annually in a Scopus indexed journal.
- The library committee is asked to submit a report on existing facilities, books, e-books and suggestions for improvement.
- An appeal is made to all faculty members to apply for both major and minor research projects.
- It is decided to request the governing body for the construction of boys and girls hostels on the college campus and to provide lift facility to the main building.
- It is agreed that answer sheets should be assessed in the CAP center, with the exception of the Principal and Vice-Principal.

The meeting concluded with a vote of thanks.

Sd/-
Dr. K.R. Chavan.
I.Q.A.C. Co-ordinator,
A.C.S. College, Lanja

Sd/-
Prof. Dr. S.M. Chavan
I/C Principal,
A.C.S. College, Lanja