



## YEARLY STATUS REPORT - 2023-2024

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	Arts Commerce and Science College Lanja
• Name of the Head of the institution	Prof Dr Sunil Mahadev Chavan
• Designation	I/C Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02351295105
• Mobile No:	9403145100
• Registered e-mail	lanjacollege@gmail.com
• Alternate e-mail	krchavan9@gmail.com
• Address	Arts, Commerce and Science College, Lanja Zapade Kante Road A/P. Lanja
• City/Town	Lanja
• State/UT	Maharashtra
• Pin Code	416701
<b>2.Institutional status</b>	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	University of Mumbai
• Name of the IQAC Coordinator	Dr Kashinath Ramachandra Chavan
• Phone No.	8305711711
• Alternate phone No.	9423804894
• Mobile	8305711711
• IQAC e-mail address	iqac@acslanja.com
• Alternate e-mail address	krchavan9@gmail.com
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="https://acslanja.com/aqar/">https://acslanja.com/aqar/</a>
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://acslanja.com/wp-content/uploads/2024/11/Academic_Calendar-2023-24-27-Jul-2023-16-09-43.pdf">https://acslanja.com/wp-content/uploads/2024/11/Academic_Calendar-2023-24-27-Jul-2023-16-09-43.pdf</a>

**5.Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	-	2004	08/01/2004	07/01/2009
Cycle 2	B	2.50	2010	28/03/2010	27/03/2015
Cycle 3	A	3.02	2016	05/11/2016	04/11/2021
Cycle 4	A	3.17	2023	21/08/2023	20/08/2028

**6.Date of Establishment of IQAC**

10/12/2005

**7.Provide the list of funds by Central / State Government**

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Science	0150-Strengthening component of the Star College Scheme	Department of Bio-technology	2022	8183483
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			<b>Yes</b>	
<ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>			<a href="#">View File</a>	
<b>9.No. of IQAC meetings held during the year</b>			<b>04</b>	
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>			<b>Yes</b>	
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>			<a href="#">View File</a>	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>			<b>No</b>	
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>				
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>				
<ul style="list-style-type: none"> <li>• Preparation for 4th Cycle of Accreditation</li> <li>• NAAC Peer team visited the institution on 8th and 9th August 2023</li> <li>• Organization of University level sports competitions</li> <li>• Green, environment and energy audits of the institution</li> <li>• Provided consultancy and guidance to neighbouring colleges for reaccreditation process</li> </ul>				
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>				

Plan of Action	Achievements/Outcomes
<ul style="list-style-type: none"> <li>• Preparation for NAAC Peer team visit.</li> </ul>	<ul style="list-style-type: none"> <li>• NAAC Peer team visited to the institution on 8th and 9th August 2023 and the institution accredited with A Grade (3.17)</li> </ul>
<ul style="list-style-type: none"> <li>• To organize campus interviews for student placements</li> </ul>	<ul style="list-style-type: none"> <li>• Conducted campus drive of ICICI bank</li> </ul>
<ul style="list-style-type: none"> <li>• To participate in mentor-mentee scheme of university of Mumbai to guide neighboring colleges in the NAAC accreditation process.</li> </ul>	<ul style="list-style-type: none"> <li>• Guided neighboring colleges in the NAAC accreditation process under Paris Sparsha Scheme of University of Mumbai</li> </ul>
<ul style="list-style-type: none"> <li>• To host a national conference under the DBT Star College Scheme</li> </ul>	<ul style="list-style-type: none"> <li>• A National conference was organized under DBT star College Scheme</li> </ul>
<ul style="list-style-type: none"> <li>• Conduct practical training sessions for science students under DBT Star College Scheme.</li> </ul>	<ul style="list-style-type: none"> <li>• Departments of Mathematics, Chemistry, Botany and Zoology organized total 11 training programs for B.Sc. Students under DBT Star College Scheme</li> </ul>
<ul style="list-style-type: none"> <li>• To organize Umang Fest to encourage student engagement.</li> </ul>	<ul style="list-style-type: none"> <li>• The institution organized Umang Fest to involve and encourage students for cultural and sport activities</li> </ul>
<ul style="list-style-type: none"> <li>• Host university-level and annual sports events on the campus.</li> </ul>	<ul style="list-style-type: none"> <li>• The institution organized inter-zonal cross country (male and female) and inter-zonal Kho-kho (male and female) competitions of University of Mumbai.</li> </ul>
<ul style="list-style-type: none"> <li>• Organize a Leadership Training camp in the vicinity of the college.</li> </ul>	<ul style="list-style-type: none"> <li>• NSS unit of the institution organised a Leadership Training camp in the vicinity of the college.</li> </ul>
<ul style="list-style-type: none"> <li>• Encourage students for SWAYAM courses</li> </ul>	<ul style="list-style-type: none"> <li>• The institution conducted sessions to create awareness about SWAYAM courses and students enrolled for the courses</li> </ul>

<ul style="list-style-type: none"> <li>Encourage faculty and students for research work.</li> </ul>	<ul style="list-style-type: none"> <li>The institution offers TA/DA to faculty members to present research works at national and international conferences.</li> </ul>						
<b>13. Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>						
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>							
<table border="1"> <thead> <tr> <th data-bbox="86 620 780 696">Name</th> <th data-bbox="782 620 1469 696">Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 698 780 775">College Development Committee</td> <td data-bbox="782 698 1469 775">02/09/2024</td> </tr> </tbody> </table>	Name	Date of meeting(s)	College Development Committee	02/09/2024	<table border="1"> <thead> <tr> <th data-bbox="782 620 1469 696">Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td data-bbox="782 698 1469 775">02/09/2024</td> </tr> </tbody> </table>	Date of meeting(s)	02/09/2024
Name	Date of meeting(s)						
College Development Committee	02/09/2024						
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02/09/2024							
<b>14. Whether institutional data submitted to AISHE</b>							
<table border="1"> <thead> <tr> <th data-bbox="86 855 780 931">Year</th> <th data-bbox="782 855 1469 931">Date of Submission</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 934 780 999">2023-24</td> <td data-bbox="782 934 1469 999">24/12/2024</td> </tr> </tbody> </table>	Year	Date of Submission	2023-24	24/12/2024	<table border="1"> <thead> <tr> <th data-bbox="782 855 1469 931">Date of Submission</th> </tr> </thead> <tbody> <tr> <td data-bbox="782 934 1469 999">24/12/2024</td> </tr> </tbody> </table>	Date of Submission	24/12/2024
Year	Date of Submission						
2023-24	24/12/2024						
Date of Submission							
24/12/2024							
<b>15. Multidisciplinary / interdisciplinary</b>							
<p>The institution has proposed multidisciplinary/interdisciplinary courses to inculcate and promote academic growth and overall personal development among the students. In this interdisciplinary curriculum, few programs are offered by the institution and the choice will be given to students to choose their own course of interest. As per the national education policy, the multidisciplinary approach is followed for PG program from this academic year and will be continued for UG from next academic year as per the university policy and guidelines.</p>							
<b>16. Academic bank of credits (ABC):</b>							
<p>The institute has created the Academic Bank of Credits (ABC) account for all students of the institution as per the norms of affiliated university and the practice is continued for the next batch at the time of admission.</p>							
<b>17. Skill development:</b>							
<p>The institution has conducted skill nurturing courses. The placement cell has been set up at the institutional level. Besides skill development, soft skills, personality development, course, and bridge courses have been conducted in college. Under the RUSA grant and BDT Star College Scheme, well-established laboratories have been developed and equipment has been purchased which will help further</p>							

skill development and several hands-on training programs under experts' guidance are conducted for college students in well equipped laboratories.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

India is one of the most multilingual and multicultural country in the world and the varied languages and cultures are our heritage and legacy to pass on to the next generations. Considering its importance institution focuses on conducting courses at the institutional level to promote Indian Language and culture through curricula. In addition to the existing programs, efforts will be taken to promote the Indian knowledge system by introducing important aspects such as cultural studies, awareness of nature and heritage sites, field visits, visits to the forest, and natural and historical places as a part of the curriculum. As per the national education policy, one student of IKS is introduced for first year students of graduation from the next academic year.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Under DBT star College Scheme, various hands-on training programmes are conducted by departments of science faculty during the academic year 2023-24. Other departments of the institution conducted short term courses, field visits, internships and many more for holistic development of the students. Students of the institution, prepared research projects under the guidance of faculty members and presented their work in various research project competitions like Avishkar Research Convention. I.Q.A.C. has planned to conduct workshop on Outcome Based Education in the next academic year.

#### **20.Distance education/online education:**

The institution provides a facility to promote education through Online mode. It is proposed to establish a lecture capturing facility and provision other facilities required for online education.

## **Extended Profile**

### **1.Programme**

1.1 555

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

## 2.Student

2.1 1054

Number of students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.2 297

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 380

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

## 3.Academic

3.1 43

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 33

Number of Sanctioned posts during the year

<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	<b>555</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	<b>1054</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>297</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	<b>380</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	<b>43</b>
File Description	Documents
Data Template	<a href="#">View File</a>

3.2	33
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

<b>4.Institution</b>	
4.1	25
Total number of Classrooms and Seminar halls	
4.2	147.76085 lakhs rupees
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	78
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution ensures effective delivery of curriculum through well-structured academic planning throughout the year. At the beginning of each academic year, the Principal directs departments to hold meetings and develop a comprehensive plan for academic activities. A timetable committee prepares a general schedule shared with all departments. Department heads organize meetings to distribute workloads and create an academic calendar for their respective departments. Information about syllabus and examination patterns is provided to students and made accessible on the college website for stakeholders.

Faculty members maintain academic diaries to document teaching plans, workloads, schedules, co-curricular activities, committee work, and research endeavours. The Principal and the IQAC regularly review these diaries to ensure proper curriculum implementation. Teachers adopt innovative, student-centred teaching methods, including using PowerPoint presentations,

Teachmint, self-made videos, YouTube content, Google Classroom, class tests, seminars, student presentations, industrial/field visits and other ICT tools. Study materials are provided, but students are encouraged to utilize library resources and e-materials for independent learning.

The library offers e-journals, databases, Shodhganga, OPAC, and Book Bank facility. Faculty members motivate students to engage in activities like the Avishkar Research Convention. The college, affiliated with the University of Mumbai, has implemented NEP-2020 for PG first-year programs from 2023-24.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://acslanja.com/wp-content/uploads/2024/12/1.1.1.-The-Institution-ensures-effective-curriculum-delivery-and-documented-process.pdf">https://acslanja.com/wp-content/uploads/2024/12/1.1.1.-The-Institution-ensures-effective-curriculum-delivery-and-documented-process.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

IQAC finalizes the academic calendar, which is tuned to the university's planning for the conduct of curricular, co-curricular, and extracurricular activities. IQAC circulates the academic calendar to all the departments and students to note information about curricular and other activities. The institute follows the curriculum the University of Mumbai designed, which adopts the CBCS pattern. It helps our college for the CIE of the students through unit tests, group discussions, viva voce, seminars, surprise tests, home assignments, project work, practicals/tutorials, industrial visits, study tours, internships, etc. IQAC reviews the teachers' performance regarding their role and active participation in Curricular, Co-Curricular and research activities. The institution's faculty discusses the continuous internal Examination mechanism with the students at the beginning of every academic year. The mechanism involves the question paper pattern, various evaluation techniques, and marking schemes. The college's exam committee establishes the internal examination schedule in consultation with department heads, IQAC, and the Principal. Furthermore, the institution has implemented examination reforms by forming an unfair means committee. This committee functions as an internal squad during college

examinations to ensure university policy compliance and academic integrity.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://acslanja.com/wp-content/uploads/2024/12/1.1.2.-Academic-Calendar-including-for-the-conduct-of-Continuous-Internal-Evaluation-CIE.pdf">https://acslanja.com/wp-content/uploads/2024/12/1.1.2.-Academic-Calendar-including-for-the-conduct-of-Continuous-Internal-Evaluation-CIE.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**16**

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

17

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

615

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

615

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our institution, affiliated with University of Mumbai, follows syllabus designed by respective boards of studies, integrating

cross-cutting issues to inculcate values. Foundation Course, compulsory for all UG programs, introduces students to these issues. History courses emphasize human values and gender sensitization, while Commerce courses such as Accountancy, Business Management and Finance focus on Professional Ethics. English department addresses gender equity through feminist literature in poetry, drama, and prose for BA students. Environmental Studies raises awareness of environment and sustainability. Departments like Botany, Zoology, and Chemistry embed these themes in their courses. The institute maintains a Nakshatra Garden with rare herbal plants, supporting birds, insects, and butterflies. Activities like tree plantation, nursery development, beekeeping, and vermicomposting instil environmental consciousness among students. Biological Sciences explore rare plants, medicinal uses, wildlife conservation and environmental issues. Cross-cutting issues are reinforced through add-ons and value-added courses such as Spoken English, Basic Grammar, and Tally ERP, incorporating professional ethics. Women Development Cell conducts gender sensitization events, while NSS and DLLE focus on human values, gender, and environmental sustainability. Cultural Department fosters human values by celebrating national festivals and honouring great personalities. Commerce and language departments promote ethics and values through financial literacy programs and cultural celebrations.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

28

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

660

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
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File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://acslanja.com/wp-content/uploads/2024/12/1.4.2.-Feedback.pdf">https://acslanja.com/wp-content/uploads/2024/12/1.4.2.-Feedback.pdf</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

**780**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**487**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution categorizes its learners in two groups i.e. advanced learners, and slow learners on the basis of their performance in the last year examination (merit card), his/her active participation in the class activities at the beginning stage and holistic approach for co-curricular and extra-curricular activities. The categorization of students on the basis of merit card is concerned so far, the institution has specified its criteria: those students who have secured either 'A' grade or more than 60% marks in the previous examination are treated as advanced learners, and less than 60 % marks are treated as slow learners.

Co-curricular and extra-curricular activities are assigned to these students according to their categories.

Advanced learners- Every department do assign class tests, seminar presentations, role play, elocution competition, quiz competition, debate competition, enacting competition, Avishkar research competition, self-study notes, etc. to the advance learners.

Slow learners- Almost every department do engage slow learners in the activities like remedial coaching, extra guidance, practice tests, class tests, seminars, presentations, question paper solving, home assignments, open book test, etc. Besides, various activities like brainstorming sessions, extempore, career guidance, project guidance, debate, presentations, case studies based on syllabus, Industrial visits, trekking, etc. have also been organized.

File Description	Documents
Link for additional Information	<a href="https://acslanja.com/wp-content/uploads/2024/12/2.2.1-Advance-Slow-Learners.pdf">https://acslanja.com/wp-content/uploads/2024/12/2.2.1-Advance-Slow-Learners.pdf</a>
Upload any additional information	<a href="#">View File</a>

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

Number of Students	Number of Teachers
1055	43

File Description	Documents
Any additional information	<a href="#">View File</a>

**2.3 - Teaching- Learning Process**

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Teaching-learning process plays the vital role in the development of young mind. The institution has adopted the following student-centric pedagogical methods for enhancing their learning experiences.

**1. Experiential Learning Methods-**

Seminar Paper Presentations, Project Work, Role Play, Screening of Films and Plays, One-act-play Oral Enacting, Poetry Writing, Compering and Proposing Vote of Thanks, Developing Self-study Material, Study Tours, Field Visits, Industrial Visits, Surveys, Visits to Academic Institutes and Research Centres, Visits to Wild Life Sanctuaries, Fisheries

**1. Participative learning Methods-**

Seminars, Group Discussions, PPT Presentations, Quizzes, Literary Competitions, Language Days, Mock Interviews, Preparation of Science Exhibition, National Days, Sports and Cultural Events, etc.

**1. Problem Solving Methods-**

Participation in Avishkar Research Convention, Practicals, Projects, Tutorials, Case Studies, Accountancy Exercises, Mathematical and Statistical Data Analyses, Exercise Book, etc.

Thus, the various methods of experiential, participative, and problem-solving are implemented to ensure that students are more

dynamic participants than passive recipients in the teaching-learning process. The college endeavors to make the teaching-learning process a two-way process and more interesting to students so that they can participate and enjoy it.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://acslanja.com/wp-content/uploads/2024/12/2.3.1-Teaching-Methodology.pdf">https://acslanja.com/wp-content/uploads/2024/12/2.3.1-Teaching-Methodology.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The teaching faculty of our institution has been exploring innovative and effective methods of teaching to make teaching-learning process more interesting and students centric. From COVID-19 pandemic, teachers are making a blend of technology with traditional teaching methods to keep students engaged in long-term learning. Information and communication technology (ICT) is being used in education to support, enhance, and optimize academic delivery. Almost all classrooms including Principal's cabin are well equipped with Internet/Wi-Fi connected Smart TV sets. The departments have either prepared or collected documentaries and audio-visual clips based on curricula. The following ICT tools are used by the college faculty:

Google Classroom, Google form, Google quiz Microsoft Team WhatsApp, Telegram YouTube Google Meet, Zoom app, Teachmint app, A-Z screen recorder app, WebEx, etc. A-V Recording Studio with chroma, High Speed Leased Internet Connections, Use of CDs, DVDs, E-Books, Video Lectures, Audio lectures E-Articles, E-Notes, E-Journals N-list, Digital Library, Intranet Site, Simulations, Short films, E-Magazine Special Issues, Animations, Photographs Digital charts, Google map, Mind map, Mindomo Posters in the shape of a periodic table. Models of stereochemistry Water analysis kit, etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://acslanja.com/wp-content/uploads/2024/12/2.3.2-Use-of-ICT.pdf">https://acslanja.com/wp-content/uploads/2024/12/2.3.2-Use-of-ICT.pdf</a>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )****2.3.3.1 - Number of mentors**

43

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

**2.4 - Teacher Profile and Quality****2.4.1 - Number of full time teachers against sanctioned posts during the year**

43

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

17

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

501

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution has strengthened its internal assessment mechanism, making it more transparent and robust, in alignment with the affiliating university's guidelines. A clear schedule for both internal and external evaluations is approved by the examination committee and displayed on the notice board. Faculty members ensure that students are well-informed about the syllabus, internal evaluation patterns, and project presentation schedules. Internal assessments, including regular tests, are conducted transparently, with feedback provided through discussions of answer papers, marking schemes, and performance reviews.

Students' overall conduct, leadership, and activeness are also evaluated separately, alongside project assessments based on the report, presentation, and viva-voce. The results are communicated to the examination department and later submitted to the university. The academic calendar incorporates a variety of evaluation methods, such as unit tests, open book tests, assignments, projects, viva-voce, tutorials, group discussions,

and seminars. Additionally, field projects are assigned to develop practical and research skills, particularly in the science departments. Interviews and viva-voce assessments are conducted to enhance communication skills and evaluate subject knowledge. Practical knowledge is further assessed during field visits, surveys, and extension activities, contributing to the holistic development of the students.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://acslanja.com/wp-content/uploads/2024/12/2.5.1-Mechanism-of-Internal-Assessment.pdf">https://acslanja.com/wp-content/uploads/2024/12/2.5.1-Mechanism-of-Internal-Assessment.pdf</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Our institution has an effective mechanism to resolve grievances related to internal and external examinations. The mechanism is transparent, time-bound and efficient. Following committees ensure the submission of grievances and timely redressal of the same:

1. Student Grievance Redressal Cell

2. Examination Committee

3. Unfairmeans Committee

The examination committee deals with the examination related grievances. Students having grievances can submit applications in the prescribed format to the Convener of the committee. The committee addresses the grievances and communicates to the concerned authority for a suitable action.

The examination committee also coordinates with university officials in the cases of result kept reserved, spell mistakes on certificates, change in name, etc. and gets it resolved from the university. It takes efforts to settle the disputes politely but fairly whenever possible. The grievances regarding evaluation work are redressed according to the rules and regulations of the University. If the students who are not satisfied with their

evaluation, they can apply for a photocopy of the answer-book and revaluation within seven days after the declaration of result. The photocopy or revaluation report is given within fifteen days from date of application. If the grievances are about university examinations then students can apply to Grievance Committee of University.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://acslanja.com/wp-content/uploads/2024/12/2.5.2-Examination-Related-Grievances.pdf">https://acslanja.com/wp-content/uploads/2024/12/2.5.2-Examination-Related-Grievances.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The POs and COs are displayed on college website and communicated to teachers and students in the following ways:

1. College follows the curricula of affiliating university i.e. University of Mumbai and has a well-developed system for the communication of COs and POs.
2. The College has clearly stated learning outcomes of all the programs and courses. At the initial stage both the semesters (odd and even).
3. Every faculty makes a power point presentation on the respective syllabus and highlights the objectives and outcomes of every course so that the students can understand the basic importance of it.
4. These outcomes are also communicated with parents in parent-teacher meetings.
5. Students are counselled about the outcomes at the initial stage of academic year in regular classes by HoDs and subject teachers.

6. POs and COs are also displayed on walls of concerned departments/classrooms.
7. Internal Evaluation system ensures the attainment of course outcomes or program outcomes.
8. Short term courses, bridge courses, skill development courses, expert's guidance, extra classes assist to enrich the stated outcomes.

Thus, every possible attempt is made for communicating these program and course outcomes with the stakeholders.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://acslanja.com/learning-outcomes/">https://acslanja.com/learning-outcomes/</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

#### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college follows the curricula designed by Parent University for these courses. Of course, it has prepared the method of measuring program outcomes and course outcomes that eventually upgrade the academic excellence. The attainment learning outcomes is calculated by using two methods: the direct method and the indirect method.

In direct method, student's performance in various curricular, co-curricular and extra-curricular activities at different level, internal examinations and external examinations held at the end of each semester. The questions of internal examinations are framed in line with course outcomes and the attainment is assessed from the answer scripts. The result of the semester end examinations are used to measure their attainment of COs and POs.

In Indirect method, student's progression to higher studies and placement, awards and achievements in various competitions and activities are considered for the measuring the attainment of POs and COs. The assessment of Attainment of POs and COs is also done through feedback collected from the outgoing students at the end of the program by means of farewell speech or passing remarks. It

has also been measured by the employer's feedback form.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://acslanja.com/wp-content/uploads/2024/12/2.6.2-Attainment-of-COs-and-POs.pdf">https://acslanja.com/wp-content/uploads/2024/12/2.6.2-Attainment-of-COs-and-POs.pdf</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

312

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://acslanja.com/wp-content/uploads/2024/12/2.6.3-Pass-Percentage-of-Students.pdf">https://acslanja.com/wp-content/uploads/2024/12/2.6.3-Pass-Percentage-of-Students.pdf</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://acslanja.com/wp-content/uploads/2024/12/1.4.2.-Feedback-process.pdf>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

###### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

1

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

26

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

47

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Situated in the economically backward and hilly region of Konkan, Maharashtra, our institution emphasizes not only academic excellence but also the importance of social, cultural, and environmental awareness among students. To foster a strong relationship with the local community, we engage in various extension activities through the NSS, DLLE, WDC, and multiple departments of Arts, Commerce, and Science. Our initiatives include indigenous tree plantation, plastic-free campus campaigns, Swachh Bharat drives, and awareness programs on critical issues such as saving the girl child, water conservation, blood donation, AIDS, cancer, wetland biodiversity, tiger conservation, and voting rights.

A highlight of our NSS program is a week-long residential camp in the adopted village of Kochari, where students gain firsthand experience of local social issues and their solutions. We also organize rallies, exhibitions, and street plays to raise awareness. Our institution has been recognized as a District Green Champion by MGNCRE, Hyderabad, for our commitment to extension activities. Additionally, the Women Development Cell conducts programs focused on health awareness for teenagers and girl students. Our faculty from Chemistry, Botany, Zoology, and Mathematics emphasize skill-oriented, hands-on training, preparing students to contribute effectively to society.

File Description	Documents
Paste link for additional information	<a href="https://acslanja.com/wp-content/uploads/2024/12/3.3.1-Extension-Activities.pdf">https://acslanja.com/wp-content/uploads/2024/12/3.3.1-Extension-Activities.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

4

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

22

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1510

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

6

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

##### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance,

**other universities, industries, corporate houses etc. during the year**

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Institute has well equipped classrooms, labs, computer equipment, library, indoor/outdoor game spaces, 7-acre campus, and main building occupying 5728.23 sq. m. Canteen, Nakshatra Garden, parking, open gym is available. Educational institution has 259.88 sq. m. office - administrative space. Principal cabin has smart TV, laptop, internet facility .

Institution has 23 classrooms covering 1275.62 sq. m. These classrooms are equipped with Wi-Fi, LAN, projectors, 23 smart TVs. Institution has Common Laboratory / Central Instrumentation Facility for Chemistry, Botany, Zoology for Research and Project work of PG Students. Institution also has specialized laboratories for each department .

Computer Science has 30 PCs, anti-virus software. Faculty, students have high-speed LAN, Wi-Fi internet. Institution has 78computers, 4 laptops, 7 LCD projectors, 17 printers, and 1:28 student-to-computer ratio. Institute's partially automated library comprises 19,690 books, 1,457 RUSA grant books, and 31 journals in 204.21sq. m. Each department has its own library.

Institute has well-equipped sports complex. Playground is 8000 sq. m. Indoor facility is 35 sq. m. Playground, SKSV Academy and Multipurpose Hall for Cultural Activities has area of 225.14 sq. m. and with seating capacity of 500 persons.

NSS, DLLE, WDC, and Consumer Cooperative Store have adequate space at institute.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has following facilities:

1) Infrastructure for Sports: The sports complex of the college consists of a playground (8000sq. mtr.), indoor facility (35 sq. m). The details are as follows.

a. Outdoor Sports: Shriram Kusumtai Sadashiv Vanjare (SKSV) Academy is formed to promote recruitment such as Police, Army, Forest Guard, etc. One Kho-Kho grounds, One Kabaddi grounds, Two Volley ball ground, one Basketball ground, Standard Running track and 350 meter Running area. Adequate Ground facility for Jumping and Throwing events is available Season Cricket ground with two practice net with concrete and regular pitch. Changing rooms for girls and boys are separately available.

b. Indoor Sports : Tread mill, steel dumbbells with rack, chest bench, stomach bench, weight plates and bars, 3 in 1 multipurpose gym station. Table Tennis, Chess and Carrom facility First aid and and Sports Material

2) Cultural Activities: Auditorium with seating capacity of 500 persons at the second floor of the college Building with one green room. Sound system, musical instruments, etc.

3) NSS: A separate room with area of 10.42 Sq. Mtr. equipped with the tools and instruments for camping and labour activities.

4) NCC: A separate room with area of 61.88 Sq. Mtr.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

25

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

25

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

14776085

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

## 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Institution has partially automated Library using Integrated Library Management System (ILMS) was implemented in year 2021. LIBMAN software used for automation. Previously, library was managed using SOUL 2.0 software until year 2019-20. LIBMAN software provides various modules for housekeeping operations including acquisition, cataloguing, serial control, circulation, MIS reports, OPAC. Automation process is partial in nature aimed at making library management more efficient and effective. Acquisition & Cataloguing, Serial Control, Circulation, MIS Reports and OPAC these modules are include in Library Management Software.

Library has librarian and three attendants. It contains reading hall that can accommodate 100 students, with separate arrangements for faculty, staff. Students can use Knowledge Resource Center for projects, e-research, and other academic activities. Library also has printer accessible for use. It has 19,690 books, 31 journals, 8 newspapers.

N-LIST project facilitates access to electronic resources for students, researchers, faculty of colleges.

Library extends its services to Special Category students (SC, ST, DT, NT) under University of Mumbai through Book Bank facility. Library App: MOPAC, library app, helps students, faculty and staff.

Library functions under Advisory Committee for decision-making and has average daily usage rate of 75 students, 20 faculty members.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

386496

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

95

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institute has comprehensive IT infrastructure covering all academic departments, the library, the examination section, laboratories, faculty and staff rooms, and the administrative section. Regular updates are made to meet the needs of new curricula, laboratories, software, and communication systems. The

LAN network consists of forty-six desktop units and four laptops connected to the internet through BSNL and Airtel at 100 Mbps. Wi-Fi is accessible to employees, and students use departmental and lab computers for internet access. Mastersoft ERP Pvt. Ltd. provides office automation software, while Sonic Softech maintains and updates the college website. The library has LIB-MAN® Software with WEB-OPAC option. The college ensures its IT facilities stay updated with ample bandwidth for uninterrupted connectivity.

**Office and Principal Cabin:** The office has six computers, colour and black-and-white printers, and high-bandwidth internet. Principal's cabin is well-equipped with an internet-connected laptop and smart TV.

**Examination:** For University and college exams, separate dedicated setup with computer and high-bandwidth internet is available. With On-Screen Marking (OSM) of university exams.

**Library:** The library has partially automated its operations with the new Integrated Library Management System (ILMS) in 2021.

**Laboratory and Departments:** All departments have Smart TV, internet connection, LCD projector, PC with printer.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

78

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

14776085

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution has a clear and organized method for maintaining all infrastructural facilities. The responsibility of infrastructural maintenance is handed over to staff members under the control of faculty members along with outside professionals like plumbers, carpenters, and electricians. Some are maintained by external agencies on demand as needed, while others are maintained by external agencies on an annual maintenance contract (AMC) given to concerned agencies.

For filing complaints and keeping track of the facilities or equipment, several registers are kept, and they are routinely updated to monitor the system effectively. The maintenance and cleanliness of college campus has been regularly and rigorously monitored by deputing separate staff.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
<b>STUDENT SUPPORT AND PROGRESSION</b>	
<b>5.1 - Student Support</b>	
<b>5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year</b>	
<b>5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year</b>	
319	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>
<b>5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year</b>	
<b>5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year</b>	
0	
File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>A. All of the above</b>								
<table border="1"> <thead> <tr> <th data-bbox="86 441 529 506">File Description</th> <th data-bbox="529 441 1436 506">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 506 529 656">Link to institutional website</td> <td data-bbox="529 506 1436 656"> <a href="https://acslanja.com/wp-content/uploads/2024/12/5.1.3-Capacity-Building-program.pdf">https://acslanja.com/wp-content/uploads/2024/12/5.1.3-Capacity-Building-program.pdf</a> </td> </tr> <tr> <td data-bbox="86 656 529 721">Any additional information</td> <td data-bbox="529 656 1436 721"> <b>No File Uploaded</b> </td> </tr> <tr> <td data-bbox="86 721 529 869">Details of capability building and skills enhancement initiatives (Data Template)</td> <td data-bbox="529 721 1436 869"> <a href="#">View File</a> </td> </tr> </tbody> </table>	File Description	Documents	Link to institutional website	<a href="https://acslanja.com/wp-content/uploads/2024/12/5.1.3-Capacity-Building-program.pdf">https://acslanja.com/wp-content/uploads/2024/12/5.1.3-Capacity-Building-program.pdf</a>	Any additional information	<b>No File Uploaded</b>	Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>	
File Description	Documents								
Link to institutional website	<a href="https://acslanja.com/wp-content/uploads/2024/12/5.1.3-Capacity-Building-program.pdf">https://acslanja.com/wp-content/uploads/2024/12/5.1.3-Capacity-Building-program.pdf</a>								
Any additional information	<b>No File Uploaded</b>								
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>								
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>									
<b>269</b>									
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>									
<b>269</b>									
<table border="1"> <thead> <tr> <th data-bbox="86 1254 529 1319">File Description</th> <th data-bbox="529 1254 1436 1319">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1319 529 1384">Any additional information</td> <td data-bbox="529 1319 1436 1384"> <b>No File Uploaded</b> </td> </tr> <tr> <td data-bbox="86 1384 529 1599">Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)</td> <td data-bbox="529 1384 1436 1599"> <a href="#">View File</a> </td> </tr> </tbody> </table>	File Description	Documents	Any additional information	<b>No File Uploaded</b>	Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>			
File Description	Documents								
Any additional information	<b>No File Uploaded</b>								
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>								
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>A. All of the above</b>								

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

76

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

58

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations

(eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded

### 5.3 - Student Participation and Activities

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

39

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The institution ensures student representation and engagement in administrative, co-curricular, and extracurricular activities through a structured Student Council, established as per University of Mumbai norms. For 2023-24, the Council included merit-based class representatives, nominees from committees like NSS, NCC, Sports, Cultural. The Secretary was elected by class representatives, committee nominees, and Principal's nominees. The Council actively organized and participated in academic, cultural, and sports events, including the annual Umang Fest 2023-24. It led

competitions, cultural programs, and sports activities, contributing to the institution's vibrant campus life. Student representatives also celebrated events honouring social reformers, leaders, and authors. Students played key roles in various committees, including IQAC, Women Development Cell, NSS, Cultural Committee, Library Advisory Committee, and more. Highlights include organizing a Blood Donation Camp with NSS and participating in national and international conferences, webinars, and workshops. Their notable contribution to a university-level event hosted by the Gymkhana Department was commendable. The Council continues to foster leadership skills and active engagement among students, enhancing overall institutional development.

File Description	Documents
Paste link for additional information	<a href="https://acslanja.com/wp-content/uploads/2024/12/5.3.2-Students-Council.pdf">https://acslanja.com/wp-content/uploads/2024/12/5.3.2-Students-Council.pdf</a>
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

22

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The registered Alumni Association of our institution has consistently played a pivotal role in fostering the growth and development of the college. Through its dedicated financial and non-financial contributions, the association has become a cornerstone of institutional support. A notable example of their involvement is the successful organization of the "Kurrrrr" program on Friday (19.01.2024), which was a landmark event aimed at mobilizing resources for institutional development. This program not only enhanced alumni engagement but also raised an impressive fund of ₹3,00,000.

The funds generated have been strategically utilized to support various academic and infrastructural initiatives, directly benefiting the student community. The association's efforts underscore its commitment to maintaining a strong bond with the institution, promoting a culture of giving back, and ensuring continuous progress.

The association also serves as a bridge between past and present students, encouraging mentorship and career guidance. Their active participation in institutional activities aligns with the objectives of NAAC Criterion 5, demonstrating a robust mechanism for student support and progression through meaningful alumni engagement.

File Description	Documents
Paste link for additional information	<a href="https://acslanja.com/wp-content/uploads/2024/12/5.4-Alumni-Contribution.pdf">https://acslanja.com/wp-content/uploads/2024/12/5.4-Alumni-Contribution.pdf</a>
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Institutional Vision:** "To enhance student's mind and their feelings to empower their intellectual skills in order to develop responsible citizens."

**Mission:**

I) To support a learning environment that continuously motivates all to excel.

II) To demonstrate institutional accountability for student's learning, ethical conduct and adherence to mandates, policies and procedures.

III) To dedicate ourselves to create unique ideas and innovative solutions and to deliver excellent service.

IV) We enable the students to take an active role in influencing institutional, local, national and global matters.

V) We empower the students to advocate for themselves, their community and right of others.

VI) We are committed to continuous improvement of our programs, services and professional development of our staff to pursuit institutional excellence.

Our

**Objectives:**

1) Emphasis on all-round personality development of students and make them good and creative Indian citizens.

2) Creating sound higher learning environment.

3) To ensure a sense of commitment towards society and spirit of nationalism.

4) Empower rural youth for making life long different to their lives by holistic education.

5) Enable skill oriented scientific attitude and research culture in the higher education learning. Vision and mission of college is

reflected in the academic and other activities.

File Description	Documents
Paste link for additional information	<a href="https://acslanja.com/">https://acslanja.com/</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college encourages and follows culture of decentralization and participative management by involving all faculties and staff members who are in administrative roles. College Development Committee (CDC) is the decision making apex body at the college level. Principal is ex-officio member of governing body.

There are various statutory and non-statutory committees constituted as per requirements of various

regulations and for holistic development of the students.

Authorities and responsibilities are delegated from Chairman of CDC to Principal, Principal to Vice-Principal, Vice-Principal to Head of the Departments and Co-ordinator/ Convener of various committees, faculties and non-teaching staff to attain institutional objectives and to perform the activities as per perspective plan.

**Case Study: Practice of decentralization and participative management in Examination Committee**

As far as the examination committee is concern the committee is formed as per regulations.

1. Principal conducts the meeting before commencement of examination.
2. Drafting the notice of the examination and schedule of examination
3. Notice to the faculty for setting the question papers in prescribed forms as per university guidelines.
4. Formation of Help Desk and supervision chart and issuing orders

of supervision to the faculties.

5. Preparation of result, proof reading, uploading the same on college website.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

### Curriculum Development:

The institution is affiliated to University of Mumbai. Five faculty members are members of BoS, two faculty members are subcommittee and six members are member of Board of Studies of Autonomous College. Curricula of Short Term Courses and value added courses were developed to inculcate employability skills among the students

### Teaching and Learning:

Teachers are using the advanced learning platforms like Google classroom, Edmode, Socreative, Class Marker etc. for sharing the notes and conducting examination

### Examination and Evaluation:

Examination pattern is followed as prescribed by the University of Mumbai. Continuous evaluation is done through internal examinations.

**Research and Development:** College has formed Avishkar research committee for guidance and to motivate the students for undertake research projects. Institutes motivates faculty for research and publication.

### Human Resource Management:

There is Parent Teachers Scheme and Mentor and Mentee Scheme to assist the students in form of counselling and as pre their other needs.

**Industry Interaction / Collaboration:** Regular interaction and collaboration with industry and other organization is done through various department and career and guidance cell of the college.

**Admission of Students:** Online admission process followed as per the norms of the affiliating University. MIS software is used for admission purpose.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The College is permanently affiliated to University of Mumbai and is governed by New Education Society Lanja. The College has three - tier systems for its governance. At the top level there Governing Body which includes Chief Executive Officer, Chairman, Vice- Chairman, Secretary, Joint - Secretary and other members of Board of Directors and advisors of New Education Society, Lanja. At College

level, the Principal is at the apex of the internal administration and is assisted by Vice Principal, HoDs, Office Staff and IQAC. The apex body of the college is College Development Cell (CDC) which is formed as per Section 97 of the Maharashtra Public Universities Act, 2016. The College Development Committee shall prepares

overall comprehensive development plan of the college, recommend to the management about introducing new academic courses and the creation of additional teaching and administrative posts, approval to the annual budget,

to recommend the administration about appropriate steps to be taken regarding the discipline, safety and security issues of the college or institution.

In addition to this there are various statutory committees which are constituted as per various Laws and rules and regulations such

as examination committee, internal complaint committee, women development cell, grievance redressal cell, IQAC etc.

Non -statutory committees like cultural committee, sports department, DLLE, commerce association, science association, literary association etc. which are formed for students overall development.

Policy documents have been prepared regarding code of conduct and circulated among the teaching and non-teaching staff.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	<a href="https://acslanja.com/wp-content/uploads/2025/01/Organogram.pdf">https://acslanja.com/wp-content/uploads/2025/01/Organogram.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The College offers number of welfare schemes to all the teaching and non -teaching staff to ensure and enhance their work culture

and efficiency as follows-

1. Monthly instalment of the provident fund is contributed to PF facility on behalf of the teaching and non-teaching staff.
2. Tie- up with the banks for loan EMI deduction from salary
3. Library facility for researchers
4. Duty leave
- 5 Medical leave
6. Maternity leave
7. Well-equipped computer laboratory with internet connectivity for research work of faculty members
8. Medical reimbursement facility
9. Insurance premium is deducted from the salary by the college
10. Birthday celebration of teaching and non-teaching staff
11. Felicitation of staff for their achievements in academics or non-academics
12. Management of the Institution, Faculties, Alumni and non-teaching staff's get-together programme on College Foundation Day
13. Financial assistance given to the peons for uniform with washing allowance

For Students

- Financial assistance to poor and needy students
- Book Bank Scheme

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

02

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

06

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college has been following guideline of the UGC Regulation, 2018 for performance appraisal of teaching staff. All the faculties are issued academic diary at the outset of every academic year for evaluating their academic performance. These

diaries are collected by the Principal at the end of the each semester of the academic year for assessment purpose and accordingly suggestions and recommendations are given as per the requirement. In addition to these feedback system is developed to collect feedback regarding teaching from the students. For the purpose of Career Advancement Scheme we have a Scrutiny Committee comprising of IQAC coordinator and members to scrutinize the API Score of the eligible faculties for recommendation for promotion. Annual reports of all committees and departments are also collected regarding responsibilities shouldered regarding of co-curricular and extra-curricular activities of various departments and committees. In case of non - teaching staff performance evaluation is made on the basis of self- appraisal system and observations made by office superintendent.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution conducts internal and external financial audits regularly. The college has a two tier financial audit system. External Audit is carried out by the V. S. Pandit and Company, Chartered Accountants, Ratnagiri. External auditor is appointed by the management. Government audit is conducted by the Government authorities especially by Comptroller and Auditor General of India. External audit covers income sources of the institutions such as fees by the students, grants from the Government and UGC. The fee structure of the institution covers tuition fee, library fee, gymkhana fee, extracurricular activities, cultural and sport activities and identity card etc. Scholarships are given to students from the Government, Non-Government organizations and charitable trusts. The major heads of the expenditure comprises the extra-curricular activities: Cultural Department, Sports Department, and Purchase of books, infrastructure maintenance cost and maintenance of electric and electronic devices. The expenditure of the college is done through purchase committee of the college. This committee includes the members of the Governing body, Principal, teacher

representatives and officestaff. All expenses are scrutinized carefully to check out for economizing theexpenditure .Budgets are also allocated to every departments and academiccommittees. At the time of admission the college allows the instalmentfacilities in paying fees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

3,00,000

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Arts, Commerce and Science College, Lanja is permanently affiliated to University of Mumbai, Mumbai and following rules and regulations laid down by the Government of Maharashtra and University Grant Commission. The college received the funds from during the academic year 2023-24.

During the year 2023-24, college has received grant i.e. Strengthening Component of Star College Scheme, Department of Biotechnology (DBT) , Ministry of Science Technology, Government of India, New Delhi

Sanctioned grant is amounting to Rs. 81,83,483

Grant Received - Rs. 53,83,483.

College has received RUSA grant of Rs.

and Rs. 1,00,000 for organisation of national level conference on Mangrove Biodiversity Conservation and its Perspective from Mangroove Society of India

- Grants received from University of Mumbai, for various NSS activities.
- Backward class scholarship grants received from Government of Maharashtra.
- Admission, tuition and other fees are collected by the college from the students and other grants such as Bank interest, Breakages, fines, etc.
- Optimum Utilisation of financial resources:

Following procedure is adopted by the college to ensure the optimal

utilization of resources:

- The college invites requirements from all the departments to prepare budgets of various departments and committees.
- The purchase committee of the college works on the details of the budgetary plan.
- Purchase committee sanctions the budget by considering financial resources and needs of the departments.
- For final approval it is forwarded to the CDC.
- The utilization of the sanctioned budget is monitored by CDC

and IQAC of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The college has established the IQAC on 10.12.2005 for pursuing the quality enhancement, quality up-gradation, assessment and accreditation. After establishment, it has become instrumental for suggesting a number of quality improvement measures to the college.

IQAC initiatives for institutionalizing best practices are as below:

- The IQAC organise accreditation processes by external agencies periodically. It organized NAAC Peer Team visit for 4th cycle of accreditation.
- The institution accredited with A grade (3.17 CGPA).
- IQAC developed a system for inter class research competitions and organise workshops for students.
- IQAC insist the institution to offer TA/DA to faculty members for presenting research works at national and international conferences.
- IQAC motives and guide departments to conduct hand-on training programs for students. As a result, departments of Mathematics, Chemistry, Botany and Zoology organized total 11 training programs for B.Sc. Students under DBT Star College Scheme in academic year 2023-24.
- IQAC organize quality culture development programs for teaching, non-teaching and students of the college.
- The institution organized Umang Fest to involve and encourage students for cultural and sport activities.
- The institution organized inter-zonal cross country and inter-zonal Kho-kho of University of Mumbai.

Institution organized a Leadership Training camp.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC of the college has developed a methodology to maintain the quality in teaching learning process. The IQAC has developed very strong Feedback system for students, teacher, alumni and parents. Feedbacks are collected and discussed periodically and actions are taken on each valuable feedback.

Student's learning outcomes are reviewed through class tests, assignments, class seminars, project work, open book tests, internal assessment tests, and semester-end University exams. University result analysis is done semester-wise at the department level and is discussed in IQAC and CDC meetings for further improvement and implementation which is helpful to identify slow and advanced learner.

Participation in Avishkar Research Festival-

Faculty of the college motivates and guide college students to participate in Avishkar Research Festival. The objective of this activity is to develop innovative and creative thinking among students.

Follow the Failures -

From last several years, departments of the college conduct extra lectures, organise seminars, PPT presentations for slow learners.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution prioritizes gender equity and women empowerment through the Women Development Cell and the N.S.S. unit, which organize activities to promote these values among students and the community.

#### Facilities for Women:

- Strict anti-ragging measures and CCTV surveillance.
- Dedicated common rooms and a complaint box.
- Sports department changing rooms for girls.
- Sanitary napkin vending machines.
- Female teachers accompanying students during outstation activities.

#### Counseling Support:

- Grievance Redressal Cell and Internal Complaint Committee for students and staff.
- Mentor-mentee program addressing student challenges.
- Counseling and Placement Cell for career guidance.

#### Major Initiatives:

- Career guidance sessions for all students.
- Self-defense workshops for campus and local schoolgirls.
- Inclusion of feminist literature in the Marathi syllabus.
- Competitions on gender equity topics, such as essays and poetry.

These efforts enhance academic performance, participation in extracurricular activities, and increased enrollment of female students, ensuring equal opportunities and empowerment at all levels.

File Description	Documents
Annual gender sensitization action plan	<a href="https://acslanja.com/wp-content/uploads/2024/12/7.1.1-Measure-initiated-by-the-Institution-for-the-promotion-of-gender-equity.pdf">https://acslanja.com/wp-content/uploads/2024/12/7.1.1-Measure-initiated-by-the-Institution-for-the-promotion-of-gender-equity.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://acslanja.com/wp-content/uploads/2024/12/7.1.1-Measure-initiated-by-the-Institution-for-the-promotion-of-gender-equity.pdf">https://acslanja.com/wp-content/uploads/2024/12/7.1.1-Measure-initiated-by-the-Institution-for-the-promotion-of-gender-equity.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

#### **Waste Management Facilities in the Campus**

The institution has established comprehensive systems for managing degradable and non-degradable waste to maintain a sustainable campus environment.

**Solid Waste Management:** Segregation of degradable and non-degradable waste, vermicomposting units for organic waste, and proper disposal of non-degradable materials.

**Liquid Waste Management:** Efficient drainage systems and designated channels for liquid waste treatment to prevent contamination.

**Biomedical Waste Management:** Safe disposal of biomedical waste through authorized agencies in compliance with regulations.

**E-Waste Management:** Collection of unused electronic items and delivery to authorized recyclers for safe disposal.

**Waste Recycling System:** Paper scrap management to promote recycling and reuse of materials.

**Hazardous Chemicals and Radioactive Waste Management:** Chemical waste treatment plants for safe disposal and strict adherence to protocols for managing hazardous materials.

These initiatives ensure effective waste management, contributing to a cleaner and eco-friendly campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="https://acslanja.com/wp-content/uploads/2024/12/7.1.3-The-management-of-the-various-types-of-degradable-and-non-degradable-waste.pdf">https://acslanja.com/wp-content/uploads/2024/12/7.1.3-The-management-of-the-various-types-of-degradable-and-non-degradable-waste.pdf</a>
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b>  <b>1.Restricted entry of automobiles</b> <b>2.Use of Bicycles/ Battery powered vehicles</b> <b>3.Pedestrian Friendly pathways</b> <b>4.Ban on use of Plastic</b> <b>5.landscaping with trees and plants</b>	<b>A. Any 4 or All of the above</b>
<b>File Description</b>	<b>Documents</b>
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<b>No File Uploaded</b>
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>A. Any 4 or all of the above</b>
<b>File Description</b>	<b>Documents</b>
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>
<b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-</b>	<b>A. Any 4 or all of the above</b>

**reading software, mechanized equipment**  
**5. Provision for enquiry and information :**  
**Human assistance, reader, scribe, soft copies**  
**of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

#### **Inclusive Environment and Initiatives**

The institution fosters an inclusive environment through various cultural, academic, and social initiatives, promoting unity and diversity among stakeholders.

#### **Cultural and Social Initiatives:**

- Celebrating anniversaries of great personalities with competitions to encourage cultural interaction.
- Group activities and performances in cultural programs and N.S.S. events promote unity among students of different backgrounds.
- Observing national and international days like Cancer Day and Science Day with active student involvement.
- Celebrating linguistic harmony through events like "Hindi Pakwada" and "Marathi Bhasha Diwas."
- The grievance redressal cell of the institution deals with grievances without considering anyone's racial or cultural background.

#### **Academic and Social Awareness Programs:**

- Multilingual teaching (English, Marathi, Hindi) ensures accessibility for students from diverse regions.

- Traditional Day, Saraswati Poojan, and Navaratri celebrate cultural and religious diversity.
- N.S.S. initiatives like blood donation camps, pandemic relief, and constitutional awareness instill social responsibility.

**Democratic and Constitutional Values:**

- The working day of the institution starts with prayer and national anthem.
- Observing Independence Day, Republic Day, and Constitution Day with patriotic activities and lectures.
- Organizing Democracy Fortnight and campaigns to emphasize democracy and constitutional rights.

These efforts blend academic excellence with values of equality, rights, and responsibilities, shaping students into socially conscious citizens.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens**

The institution actively sensitizes students and employees to constitutional values, rights, duties, and responsibilities. Special efforts are made to create awareness about the Constitution and its significance through various initiatives.

- The working day begins with a prayer and the national anthem, fostering a sense of unity and patriotism.
- Independence Day, Republic Day, and Constitution Day are observed with patriotic activities, speeches, and lectures highlighting the values enshrined in the Constitution.
- Democracy Fortnight and awareness campaigns are organized to emphasize the importance of democracy, constitutional rights, and civic responsibilities.

These efforts instill a deep respect for constitutional principles and contribute to the development of responsible and informed

**citizens.**

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**C. Any 2 of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

**The institution takes significant initiatives in celebrating and organizing various national and international commemorative days, events, and festivals throughout the year. These programs are celebrated with great fervor, and eminent guest speakers are invited to address the gatherings. Some of the programmes are as follows:**

**1. Chatrapati Shivaji Maharaj Rajyabhishek Din**

2. Chatrapati Shahu Maharaj Jayanti
3. Celebrating Guru Poornima and Death Anniversary of Late Nana Vanjare
4. Death Anniversary of Lokmanya Tilak
5. Birth Anniversary of Annabhau Sathe
6. Independence Day Celebration
7. Birth Anniversary of Mahatma Gandhi and Lal Bahadur Shastri
8. Dr. Babasaheb Ambedkar Mahapari Nirvan Din
9. Cancer Day, Mathematics Day, Mangrove Day, etc.

These events aim to promote awareness, inspire patriotism, and foster cultural values among students and staff, while also paying tribute to historical figures and significant causes.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practice - I: Green Practice and Environmental Care

#### Objectives:

- Green practices and create an eco-friendly campus.
- Environmental values in students and stakeholders.

The Practice: E-waste disposal, paper recycling, rainwater harvesting, e-vehicles, micro-scale techniques for chemical use, and the creation of Nakshatra Garden and vermicomposting units.

#### Activities Conducted:

- Planting 100 plants.
- Campus cleaning drives and street plays on environmental awareness.

- Evidence of Success:
- Reduced plastic use.
- 100 indigenous plants are planted .
- Problems Encountered:
- Lack of financial support from external agencies
- Best Practice - II: Women Empowerment

Objectives:

- To empower women and provide a platform for girl students.
- To strengthen the status of women in society.
- To instill values of gender equity in male students.
- Context: The institution is committed to promoting these values through various initiatives and programs.

The Practice: The institution has established a Women Development Cell to achieve these objectives. Activities as follows.

- Cancer Awareness Program.
- Three-Day Self-Defense Program.
- Rakhi Preparation Workshop.
- Guidance Session on Career Opportunities in Art Fields.
- Thalassemia Testing.
- HB Testing Camp.

- Evidence of Success:
- Over 50% of the student population is female.
- Significant achievements of girl students in university-level sports competitions.
- Problems Encountered:
- Limited financial support from external agencies to fund these initiatives.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our institution, located in the hilly and economically backward area of the Konkan region, takes pride in using its expertise for the overall development of society. Then also our college contributes to the society as follows and it is our distinctiveness.

#### 1. Social Contribution:

- Organization of blood donation camps.
- Road safety awareness campaigns by the NSS unit.

#### 2. Green Initiatives:

- Construction of Vanrai Bandhara by NSS.
- Planting of 1,000 plants in Lanja Tahsil.

#### 3. Skill Enhancement Programs:

- Organization of disaster management workshops.

#### 4. Academic Extensions:

- Faculty members deliver lectures in neighboring colleges and schools.
- Lectures uploaded on YouTube benefit students globally.
- Webinars, seminars, and conferences are organized on research topics and social issues.
- Faculty and students engage in research projects addressing social problems.
- Faculty serve as subject experts, interview judges, and resource persons for competitions at other colleges.
- Essay writing and elocution competitions on social issues are held.
- Faculty act as experts in biodiversity audits and consult government bodies on tree plantation.

### 5. Outreach Programs on Gender Equity and Women Empowerment:

- Self-defense workshops at Jawade and Devadhe High Schools for girls.

These initiatives demonstrate the institution's commitment to societal development through education, research, and community engagement.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

#### Perspective Plan for 2024-25

1. To introduce Central Government Skill Courses Center under Pramod Mahajan Kaushalya Vikas Kendra ( Aacharya Chanakya Kaushalya Vikas Kendra, Government of Maharashtra).
2. To start various employability skill development programs from corporate social responsibility funds of various companies.
3. Campus Recruitment: Organize campus interviews for student placements and to conduct guidance sessions for college students.
4. Infrastructure Enhancement: Improve facilities and increase the number of computers in the computer lab.
5. Campus Development: Extend the compound wall for better security and aesthetics.
6. Hands-On Training: Conduct practical training sessions for college students.
7. Research Competitions: Organize inter-class research competitions to foster innovation.
8. Research Workshops: Arrange workshops to develop research skills among students.
9. YUVA Mahotsav Participation: Actively participate in the YUVA Mahotsav events.
10. To Host university-level and annual sports events in campus.
11. To organize annual cultural activities to encourage student engagement.
12. Informative Lectures: Conduct knowledge-sharing sessions under the Staff Academy.

13. NAAC Accreditation Support: Guide neighboring colleges in the NAAC accreditation process.
14. LTP Camp: Organize an LTP camp in the vicinity of the college.
15. Website Upgradation: Update and enhance the college website.
16. MIS Awareness: Educate staff about modifications in the MIS system.